



## **Meeting Minutes**

Tuesday September 20, 2021  
Belleair Bluffs City Hall  
5:01PM

### **Town of Belleair Shore** **Regular Meeting of the Board of Commissioners** **Public Hearings**

#### **PRESENT:**

Mayor Schmidt, Vice Mayor Roseman, Commissioner Niewiarowski, Commissioner Blume, Commissioner Tolbert, Attorney Regina Kardash

#### **5:01 pm Call to order by Mayor Schmidt**

#### **Consideration to Approve Agenda:**

It was moved by Vice Mayor Roseman and seconded by Commissioner Tolbert to approve the agenda. The voice vote was unanimous.

#### **Comments from the public on any agenda item:**

There were no comments from the public on the agenda.

#### **Approval of Minutes August 17, 2021 Regular Town Meeting**

It was moved by Commissioner Tolbert and seconded by Commissioner Niewiarowski to approve the Minutes from the August 17, 2021. The voice vote was unanimous.

#### **Sheriff's Report**

Sheriff not in attendance, but report given to Commission.

#### **Treasurers Report**

Clerk/Treasurer, Barb Colucci went over balance sheet and P&L. August 2021 expenditures: Staples \$277.12 printer toner, Regions Bank Svc Chg \$31.08, Clerk/Treasurer Salary \$896.50, Barbara Colucci \$37.54 laptop batter and fasteners for turtle signs, Bentley Law Firm \$450.00, Persson & Cohen \$4,917.50, PCSO Law Enforcement \$2924.00, Waste Connections \$1077.75, Duke Energy \$246.76, Verizon \$50.55, PCSO Code Enforcement \$59.85, Tampa Bay Times \$165.20. First installment of Cares Act funding received \$28,549.00, put into 331.390 account as grant money received.

Question by Vice Mayor Roseman on whether or not the General Fund can be invested. Counsel Kardash noted that if the Town does get a large enough balance in our operating account, we can push over a portion to the reserve fund. Counsel noted that we can also budget for extra funds for future to have a greater reserve. It was moved by Commissioner Blume and seconded by Commissioner Niewiarowski to approve both the treasurers report and expenditures. The voice vote was unanimous.

## **Code Enforcement**

Counsel Kardash noted that Clerk and Counsel met with Captain Leiner and Deputy Doherty to discuss code enforcement for FY 21-22. They are on board with these changes, but there are some items that need to be updated to accommodate the system within PCSO. Information on PCSO forms need to be customized to suit the Town. Also, PCSO is looking into using a system called ACIS vs the system they are using of ADAM. If ACIS is used there will be a police report with the violation attached. This tool will be used by Code Enforcement and Deputies, so the Sheriff's Dept will be updating the procedures for the Deputies. PCSO did state that they will be continuing to trying to obtain voluntary compliance before they issue citations. Code enforcement ordinance will take effect 10 days after the second reading. Process of requesting a hearing was discussed by Counsel along with Special Magistrate situations. Dougherty wears a body cam. Protocol is having a bodycam on when approaching any situation. Code Enforcement practices were explained. Fine collections will be done online only through Civitek on the Town website. Information on new special magistrate discussed with Counsel. Further discussion was had regarding code enforcement was had by Commission. Mayor Schmidt spoke about landscaping ordinances.

Resolution 2021-04 read by Counsel

### **5:29 pm Public Hearing opened**

It was moved by Vice Mayor Roseman, seconded by Commissioner Tolbert to adopt Resolution 2021-04 Final Millage Rate of .5450 for FY 21/22. Voice vote was unanimous.

There were no comments from the public.

### **5:29pm Public Hearing closed**

Resolution 2021-05 read by Counsel.

### **5:31pm Public Hearing opened**

It was moved by Commissioner Tolbert, seconded by Vice Mayor Roseman to adopt Resolution 2021-05 Final Budget Approval \$127,922.00 FY 21/22.

There were no comments from the public.

### **5:31pm Public Hearing closed**

## **Counsel Report**

Counsel spoke about PC Building Services Interlocal and discussion was had. Counsel requested PC to handle flood plain administrator services. PC advised that our municipality would be the only one that PC would handle flood plain administration. Other options for Flood Plain administration were discussed (MT Cosley, Safebuilt). To continue with NFIP, we will have to have a Flood Plain administrator.

Resolution 2021-06 read by Counsel.

### **5:41pm Public Hearing opened**

It was moved by Vice Mayor Roseman, seconded by Commissioner Niewiarowski to adopt Resolution 2021-06 ARPA Cares Act money acceptance.

There were no comments from the public.

### **5:41pm Public Hearing closed**

Counsel discussed Code Enforcement Resolutions and Special Magistrate Resolutions coming up at October 19, 2021 meeting. Fine structure and special magistrate.

### **Miscellaneous**

Commissioner Tolbert discussed overgrown and encroaching shrubbery situations and rotting and decaying structures. Mayor noted that there is an ordinance that would cover these situations, a nuisance ordinance Section 18-31 possibly. Other nuisance properties were discussed by Commission.

### **Availability of Commissioners for October 19, 2021 meeting**

Mayor	Yes
Roseman	Yes
Niewiarowski	Yes
Tolbert	Yes
Blume	Yes

### **Mayor/Commissioner Comments on Non-Agenda Items**

None

### **Public Comments on Non-Agenda Items**

No comments from the public on non-agenda items.

It was moved by Commissioner Tolbert, seconded by Vice Mayor Roseman to adjourn. Voice vote was unanimous.

### **Town Meeting adjourned 5:51pm.**

The next Regular Commission meeting will be at 6:00 pm Tuesday, October 19, 2021 at the Belleair Bluffs City Hall, 2747 Sunset Blvd, Belleair Bluffs, FL.

Oct. 19, 2021  
Date Approved

APPROVED:

Robert Schmidt, Mayor

ATTEST:

B. Colucci

Barbara Colucci, Town Clerk