



## **Meeting Minutes**

Tuesday October 20, 2020

Virtual Meetings

### **Town of Belleair Shore**

#### **Regular Meeting of the Board of Commissioners and Auditor Selection Committee Meeting**

##### **Auditor Selection Committee Meeting**

###### **PRESENT:**

Vice Mayor Roseman, Commissioner Tolbert, Commissioner Blume, Attorney Regina Kardash

###### **6:08 pm Call to order by Vice Mayor Roseman**

Roll Call conducted by Town Clerk: Vice Mayor Roseman-here, Commissioner Blume-here, Commissioner Tolbert-here, Regina Kardash-here.

Saltmarsh, Cleaveland and Gunn and CJN&W submitted proposal packages.

	Saltmarsh	CJN&W
Vice Mayor Roseman	85.65	95
Commissioner Blume	90	100
Commissioner Tolbert	79.5	80
Average	85.05	91.67

Commissioner Tolbert noted that both firms can do the job easily but taking the consideration of the Town, we can save a considerable amount of money by going with CJN&W.

It was moved by Commissioner Tolbert and seconded by Commissioner Blume to recommend to the Commission to award the commission to CJN&W. The roll call vote was unanimous.

Vice Mayor Roseman closed the Auditor Selection Committee meeting at 6:16pm

##### **Regular Meeting of the Board of Commissioners**

###### **PRESENT:**

Vice Mayor Roseman, Commissioner Tolbert, Commissioner Blume, Attorney Regina Kardash, Captain Leiner

###### **Roll Call:**

###### **6:16 pm Call to order by Vice Mayor Roseman**

Roll Call conducted by Town Clerk: Vice Mayor Roseman-here, Commissioner Blume-here, Commissioner Tolbert-here, Regina Kardash-here.

**Approval of Agenda:**

It was moved by Commissioner Tolbert and seconded by Commissioner Blume to approve the agenda. The roll call vote was unanimous.

**Comments from the public on any agenda item:**

No comments.

**Treasurer’s Report, Approval of Expenditures and Budget Worksheet:**

Clerk/Treasurer, Barb Colucci went over balance sheet and P&L. September 2020 expenditures: ASAP Financial \$129.20 (CAFR Printing), Steve Buckner \$180.00 (final Code Enforcement check), Regions Bank Svc Chg \$29.64, Clerk/Treasurer salary \$896.50, Persson & Cohen \$1340.00, Verizon \$63.80, Waste Services \$793.20, Pinellas County Sheriff \$2850.00, Duke Energy \$253.06, Pinellas County Municipal Clerks Assoc \$25.00 (clerk annual dues). It was moved by Commissioner Blume and seconded by Commissioner Tolbert to approve both the treasurers report and expenditures. The roll call vote was unanimous.

Clerk brought before the Commission to approve a monthly amount of approximately \$20.00 month for cloud services through Microsoft 365 Government as recommended by another municipality and approximately \$200.00 for door hanger warning notices for Code Enforcement. Commissioner Tolbert questioned whether G1 is a google service. It is Microsoft Office 365 Government Plan. Carbonite is who we were using. Clarification on door knockers was given by clerk. Counsel noted that Code Enforcement notifications must be documented, in the event that the Town needs to build a case on the property. Counsel’s strong preference is a certified mailing. It was moved by Commissioner Tolbert and seconded by Commissioner Blume to approve these expenditures. The roll call vote was unanimous.

**Sheriff’s Report**

Captain Leiner reported no crime. 25 citations in accesses. Commissioner Blume commented that he notices at sunset he notices the Deputies on the ATV. He noted a scenario on the beach a couple of weeks ago of a topless bather and alcohol on the beach in the evening.

**Auditor Selection Submissions**

It was moved by Commissioner Blume and seconded by Commissioner Tolbert to approve CJN&W as the Town Auditor. The roll call vote was unanimous.

**Election Qualification Dates**

Counsel noted that the 2021 Election Qualification dates are Tuesday December 1, 2020 and ends Monday December 14, 2020. Next election will be for Mayor and Vice Mayor/Commission seats. Clerk will bring election packets to November 17, 2020 meeting.

**Counsel Comments**

Counsel went over memorandum sent to Commission regarding litigation, requesting a Shade meeting. The date of November 29, 2020 2:00pm was set for a Counsel Client Shade meeting. It was moved by Commissioner Tolbert and seconded by Commissioner Blume to approve the Counsel recommendation of this Shade meeting. It will be virtual and the Town Clerk will not be attending. The roll call vote was unanimous.

**Availability of Commissioners**

November 17, 2020  
Mayor Yes

