



Town of Belleair Shore

TOWN OF BELLEAIR SHORE
REGULAR MEETING – Tuesday, March 17, 2015
BELLEAIR BLUFFS CITY HALL
2747 Sunset Blvd.
6:00 p.m.
AGENDA

1. Consideration to Approve Agenda
2. Comments from the Public on any Agenda Item
3. Approval of Minutes for February Meeting
4. Treasurer's Report & Approval of Expenditures
5. Conduct a public hearing and consider a first reading of Ordinance #2014-01 regarding amending sub-part B of the Land Development regulations and repealing Division 2 Board of Adjustment providing that the Town Commission hear variance requests.
6. Update on Beach Signage (Uday Lele)
7. 9/11 Memorial in Indian Rocks Beach, Time Capsule – Thoughts
8. Update on Belleair Shore Website
9. Mayor/Commissioner Comments on Non-Agenda Items
10. Public Comments on Non-Agenda Items
11. Adjourn

Posted at 1200 Gulf Boulevard

E-mailed: Commissioners, Town Attorney & Town Secretary

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTE: All e-mail to and from the Town of Belleair Shore is subject to Florida's Public Records Laws.

TOWN OF BELLEAIR SHORE

MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWN OF BELLEAIR SHORE HELD ON FEBRUARY 17TH 2015, AT 6:00 P.M. AT THE BELLEAIR BLUFFS CITY HALL

PRESENT: Mayor Robert Schmidt, Deputy Mayor Deborah Roseman, Commissioner Jennifer Lindsay, Town Clerk Karen Achhamer, Attorney John Elias.

The meeting was opened by Mayor Schmidt at 6:15 p.m. and he introduced the Commissioners, the Town Attorney and the Town Clerk.

CONSIDERATION TO APPROVE AGENDA:

Commissioner Roseman made a motion, seconded by Commissioner Lindsay to approve the Agenda as presented. **Approved Unanimously.**

COMMENTS FROM THE PUBLIC ON ANY ITEM:

No Comments.

APPROVAL OF THE MINUTES FOR THE JANUARY MEETING

Commissioner Roseman made a motion, seconded by Commissioner Lindsay to approve the Minutes of the January Meeting. **Approved Unanimously.**

TREASURER'S REPORT & APPROVAL OF EXPENDITURES:

The Treasurer's report and extraordinary expenditures for the month of January 2015 was presented and explained by Clerk Achhamer.

Clerk Achhamer explained she has been in touch with the Auditors and received the list of information they will need to do the FY 13/14 Review.

Commissioner Roseman asked for quotes for the Audit. Clerk Achhamer will bring that information to the March Meeting.

Commissioner Roseman made a motion, seconded by Commissioner Lindsay to approve the Treasurer's Report and Expenditures. **Approved Unanimously.**

A RESOLUTION, 2015-01 OF THE TOWN OF BELLEAIR SHORE DECLARING ROBERT E. SCHMIDT, JR. WAS ELECTED MAYOR AND DEBRA ROSEMAN WAS ELECTED COMMISSIONER AS A RESULT OF BEING UNOPPOSED IN THE MUNICIPAL ELECTIONS SCHEDULED FOR MARCH 10TH, 2015.

Attorney Elias explained there would not be an election for the two positions available as the candidates ran unopposed. Attorney Elias read the resolution by title only.

Commissioner Lindsay made a motion, seconded by Commissioner Roseman to approve Resolution 2015-01 of the Town of Belleair Shore declaring Robert E. Schmidt, Jr. was elected Mayor and Debra Roseman was elected Commissioner as a result of

being unopposed in the municipal elections scheduled for March 10th 2015 **Approved Unanimously.**

CONDUCT A PUBLIC HEARING AND CONSIDER A FIRST READING OF ORDINANCE #2014-01 REGARDING AMENDING SUB-PART B OF THE LAND DEVELOPMENT REGULATIONS AND REPEALING DIVISION 2 BOARD OF ADJUSTMENTS PROVIDING THAT THE TOWN COMMISSION HEAR VARIANCE REQUESTS.

Attorney Elias explained the Public Hearing for Ordinance 2014-01. Attorney Elias read the Ordinance by Title only.

Attorney Elias opened the discussion to the Public.

There were no comments. Attorney Elias closed the Public Hearing.

Clerk Achhammer polled the Commissioners on the Public Hearing to Consider A First Reading Of Ordinance #2014-01 Regarding Amending Sub-Part B Of The Land Development Regulations And Repealing Division 2 Board Of Adjustments Providing That The Town Commission Hear Variance Requests.

Mayor Schmidt Aye

Commissioner Roseman Aye

Commissioner Lindsay Aye

Approved Unanimously.

UPDATE ON BEACH SIGNAGE (UDAY LELE).

Commissioner Lindsay stated she volunteered to meet with the resident. She has not completed this task but will before the March meeting.

UPDATE ON BELLEAIR BEACH MEETING.

Mayor Schmidt stated he met with Nancy Gonzalez at Belleair Beach to address her concerns over an article in the paper about the bike riding violations happening on Belleair Shore's beaches.

Mayor Schmidt explained Nancy's main concern was there was no conflict with Belleair Shore's about this subject. Mayor Schmidt Nancy there was no issues.

9/11 MEMORIAL IN INDIAN ROCKS BEACH TIME CAPSULE-THOUGHTS.

Mayor Schmidt presented his thoughts on gathering information of the newest house being built such as square footage, costs and the building permit to show what was being done in this time frame.

The Commissioner's thought that would be a great idea.

UPDATE ON BELLEAIR SHORE WEBSITE.

Commissioner Lindsay explained she has updated the site as far as names however, she was having trouble with uploading PDF's. Clerk Achhamer stated the former Clerk Bonnie Dhonau was the website coordinator. Clerk Achhamer would meet with Ms. Dhonau to learn the procedure.

MAYOR /COMMISSIONER COMMENTS ON NON-AGENDA ITEMS.

Mayor Schmidt attended a meeting with Fire Chief Sal De'Angelo where he learned the Impact fees collected for building projects were not paid with the permit. Chief De'Angelo was working on how the he would receive the fire impact fees from Commissioner Steve Blume for his current building project.

Mayor Schmidt stated last year there were 7 fire/EMT calls for Belleair Shore.

Mayor Schmidt explained the State requested a list of all the Commissioners which he sent. The State sent a second request stating they had not received the information. Mayor Schmidt sent them a copy of the first list.

Clerk Achhamer brought samples of the new Re-Entry Tags and explained they would be available for pick up at the March meeting. A flier would go out with the next agenda announcing the time and pick up location.

The Commission discussed plans for lost, forgotten tags or residents that are out of state. The flier should state if you have lost your tag or are out of state email your request with a mailing address and attach a picture of your drivers license.

Wayne Ayers offered to report in his newspaper article the March Re-Entry tag pick up.

Commissioner Roseman stated she had the quotes for the repair and/or replacement of the beach gates. Mayor Schmidt remarked there was no money in this year's budget for repairing or fixing gates. Commissioner Roseman stated she would bring the finalized quotes to the March meeting for budget discussions. Mayor Schmidt stated the Town should hold off until the August budget meetings for the FY 14/15.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

No Comments

ADJOURNMENT:

There being no further business to come before the board;

Commissioner Roseman made a motion, seconded by Commissioner Lindsay to adjourn the meeting at 6:38pm. **Approved Unanimously.**

Approved

Respectfully,

Mayor Bob Schmidt

Karen Achhamer Town Clerk

**TOWN OF BELLEAIR SHORE
Treasurer's Report**

February 2015

1. Reserve Fund Management

State Investment Pool	\$ 345,366.46
Checking Account	\$ 91,362.51

2. APPROVAL OF EXPENDITURES:

City of Belleair Beach Removal of Dead Trees	\$ 1,500.00
---	-------------

Town of Belleair Shore
Balance Sheet
As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
101.001 · Checking -Regions-5083	91,362.51
101.002 · LGIP (State Board of Admin)	345,366.46
Total Checking/Savings	<u>436,728.97</u>
Total Current Assets	<u>436,728.97</u>
TOTAL ASSETS	<u>436,728.97</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
217.000 · FICA-Employee	1,616.82
217.001 · FICA-Town	-295.01
217.002 · FWH	38.34
Total Other Current Liabilities	<u>1,360.15</u>
Total Current Liabilities	<u>1,360.15</u>
Total Liabilities	1,360.15
Equity	
271.000 · Fund Balance	402,931.36
32000 · Retained Earnings	9,142.27
Net Income	23,295.19
Total Equity	<u>435,368.82</u>
TOTAL LIABILITIES & EQUITY	<u>436,728.97</u>

Town of Belleair Shore
Profit & Loss Budget vs. Actual
October 2014 through September 2015

	<u>Oct '14 - Sep 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
311.000 · Ad Valorem Taxes	59,056.17	64,756.00	-5,699.83	91.2%
312.410 · Local Option Gas Tax	805.27	800.00	5.27	100.7%
312.600 · Infrastructure Tax	1,895.80	6,500.00	-4,604.20	29.2%
315.000 · Communications Services Taxes	413.35	3,700.00	-3,286.65	11.2%
335.120 · State Revenue Sharing	1,491.28	1,884.00	-392.72	79.2%
335.180 · Local Gov't. 1/2 Cent Sales Tax	2,574.96	6,349.00	-3,774.04	40.6%
351.100 · Court Fines	0.00	100.00	-100.00	0.0%
361.100 · Interest	256.14	550.00	-293.86	46.6%
Total Income	66,492.97	84,639.00	-18,146.03	78.6%
Expense				
512.100 · Personnel Services	3,541.65	8,500.00	-4,958.35	41.7%
512.110 · Taxes - FICA & Medicare	0.00	745.00	-745.00	0.0%
512.300 · General Operating Expense	1,783.97	7,000.00	-5,216.03	25.5%
512.450 · Insurance	4,781.00	6,500.00	-1,719.00	73.6%
513.300 · Financial Operating Expenses	793.12	1,000.00	-206.88	79.3%
513.310 · Professional Svcs. - Accounting	9,226.14	12,500.00	-3,273.86	73.8%
513.320 · Office Supplies	470.86	500.00	-29.14	94.2%
513.330 · Dues & Memberships	1,289.00	2,300.00	-1,011.00	56.0%
514.310 · Professional Services - Legal	-690.00	6,000.00	-6,690.00	-11.5%
521.300 · Law Enforcement Contract	13,225.25	31,741.00	-18,515.75	41.7%
531.300 · Electric Utility Services	2,045.90	5,000.00	-2,954.10	40.9%
534.300 · Garbage/Solid Waste Control Svc	3,172.80	10,800.00	-7,627.20	29.4%
539.300 · Physical Environment - Other	2,058.09	500.00	1,558.09	411.6%
539.310 · Physical Env. - Lot Cleanup	0.00	200.00	-200.00	0.0%
571.300 · Library Coop. Agreement	0.00	3,400.00	-3,400.00	0.0%
574.300 · Contingencies	1,500.00	2,000.00	-500.00	75.0%
Total Expense	43,197.78	98,686.00	-55,488.22	43.8%
Net Income	23,295.19	-14,047.00	37,342.19	-165.8%

3:24 PM

03/09/15

Accrual Basis

Town of Belleair Shore
Transaction Detail
February 2015

Type	Date	Num	Name	Memo	Amount
101.001 - Checking -Regions-5083					
Bill Pmt -...	02/02/2015	4800	City of Belleair Beach		-1,500.00
Bill Pmt -...	02/02/2015	4801	Duke Energy		-314.06
Bill Pmt -...	02/02/2015	4802	John M. Elias, P.A.		-325.00
Bill Pmt -...	02/02/2015	4803	Pinellas County Sheriff's Office		-2,645.05
Bill Pmt -...	02/02/2015	4804	Trask, Metz & Daigneault, LLP		-10.00
Bill Pmt -...	02/02/2015	4805	VERIZON Wireless	February 2015	-72.52
Check	02/02/2015	4800	Staples	Supplies	-201.97
Check	02/02/2015	4801	Karen Achhamer 1	February 2015	-634.97
Check	02/09/2015			Service Charge	-30.04
Bill Pmt -...	02/13/2015	4802	Progress Energy		-793.20
Deposit	02/19/2015			Deposit	218.38
Deposit	02/20/2015			Deposit	146.20
Deposit	02/26/2015			Deposit	594.37
Deposit	02/28/2015			Interest	3.68
Total 101.001 - Checking -Regions-5083					-5,564.18
TOTAL					-5,564.18



**State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement**

**AGENCY ACCOUNT 111311
02/01/2015 - 02/28/2015**

Page 1 of 1

BELLEAIR SHORE, TOWN OF

Participant Return 02/28/2015 : 0.19 %

1200 GULF BOULEVARD
BELLEAIR SHORE, FL 33786

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
02/01/2015	BEGINNING BALANCE			345,316.32
02/28/2015	EARNED INCOME	INTEREST	50.14	345,366.46
	Totals:		<u>50.14</u>	<u>345,366.46</u>

301.00

101 002

Subject: Re: Audit Fee FYE 9/30/15
From: Karen Achhamer (belleairshore@yahoo.com)
To: jb@djcp.com;
Date: Friday, February 20, 2015 1:22 PM

Thank you :-)

***Karen Achhamer, Town Clerk/Treasurer
Town of Belleair Shore
Tel: 813-309-3212
belleairshore@yahoo.com
www.belleairshore.com***

Florida has very broad public records laws. Most written communications to or from local officials regarding city business are public records and are available to the public and media upon request. Your e-mail communication may, therefore, be subject to public disclosure. Under Florida Law, e-mail addresses are public records. If you do not want your e-mail address released to a public records request, do not send electronic mail to this entity.

On Friday, February 20, 2015 12:51 PM, Jeanine Bittinger <jb@djcp.com> wrote:

Karen,

The fee for the audit FYE 9/30/15 will be \$13,500. We will do that audit during April of 2016.

Have a great weekend!

Jeanine

Jeanine L. Bittinger, CPA
Partner
Davidson, Jamieson & Cristini, PL
1956 Bayshore Boulevard
Dunedin, FL 34698-2503
Phone (727) 734-5437
Fax. (727) 733-3487
jb@djcp.com